



PTA Meeting Minutes

Tuesday, October 6, 2015 – Alamo Library

Approximately 35 attendees

Meeting began at 6:32pm

Welcome (6:32pm) – Wendi Digerness

STORY

Principal's Report (6:36pm) – Rosa Fong

- Reviewed what the School Site Council (SSC) and its purpose. Said that SSC elections are happening and that a ballot will be sent home in the Wednesday envelope this week.
- Spoke about Ms. Chin and the new technology/literacy position. Ms. Chin graciously accepted this position. Rosa reviewed some of the job duties. For the Fall semester, Ms. Chin's focus will be on literacy and for the Spring semester, her focus will be on technology, but Ms. Chin does do some technology work currently.
- Alamo is the first San Francisco public school to join Google's Expedition Program. More to come on the program.
- Morning drop-off safety: It has been brought to Rosa's attention that during morning drop-off, some families are not letting students out at the designated white zones and are instead unloading at the cafeteria door entrance on 23rd. This is unsafe as cars must drive around these double-parked cars. So, starting on October 7th, the cafeteria entrance will be locked starting at 8am.
 - There should be signage on the cafeteria entrance re: "Do Not Prop Doors Opened".
 - PTA to send Google email out about new policy.
- General school safety: Discussion on safety and the possibility of installing a main entrance door buzzer. This will add an additional layer of safety re: having unauthorized people at our school. Rosa has gotten an estimate for having this installed but said that we must also look at the practicality of this.
 - It was suggested and the PTA send out a survey to parents on this topic.
 - If parents are interested in being a part of this discussion, please email Wendi (wendishark@yahoo.com)
- STEM Night – The yard will be opened at 5:15 for parking. We need parent volunteers to help cars park safely.

Approval of Minutes from May 5th and September 1st (7:14pm) – Kira Storch-Chiu

- Motion and approval of meeting minutes for 5/5 and 9/1.
- PTA Meeting minutes and financial documents can be viewed in the PTA Binder, located in the office.

Treasurer's Report (7:15pm) – Susie Legaspi

- Motion and approval of 2015/2016 PTA Budget.
- Review of income and expenses for September 2015.
 - Two areas are highlighted as pass through expenses: Teacher direct donations and PTA Membership.
- Review, motion and approval of checks for September.

Foundation Update (7:22pm) – Elizabeth Meeks

- The Foundation continues to support PE, Music, Ceramics and Literacy contractors.

Communications (7:23pm) – Tal Palter

- Introduction of two new members of the communications team: Leah and Michelle.
- The team has been working hard on building a new Friends of Alamo website with an updated directory. There will be a translation capability for families that prefer Chinese or Spanish. The team is still looking for photos to add to the website (as opposed to stock images). The goal is to have the new site live by Halloween. The website is both desktop and mobile phone compatible.
 - Suggestion: New parents section
 - Suggestion: Can we have a social media policy? Natalie Notany to email Communication Team about this.
 - Question: Is there a designated person who does Facebook posts? No one currently has this responsibility.

PTA Membership (7:36pm) – Wendi Digerness

- The Alamo PTA has 225 members.
- Dues and insurance have been paid to the California and National PTA.

PTA Store (7:37pm) – Cecelia Escobar-O'Dell

- The PTA Store was opened on Back to School night and just under \$1,000 in merchandise was sold.
- The next PTA Store opening will be at Halloween Carnival.
- Because the smaller sizes sell out faster, Cecelia may make another order to replenish stock.

Events and Initiatives Status (7:39pm) – Wendi Digerness

- Walk and Roll to School Day: October 7th. All students that walk or bike to school will receive a pencil. A walking school bus will leave Rochambeau Playground at 8:20am.
- STEM Night: October 7th. All students and their families are invited. If you can volunteer, please contact Jodie Louie.
- Halloween Carnival - Room parents should be communicating with parents about booth selection, signing up for booth shifts, etc.
- Sports Basement Shopping Night is on November 8th. More details to come.
- Back to School Picnic – Thank you to Ron Rittinger and team for a great event!

STORY with Lily Wong

Fundraising (7:43pm) – Lily Wong

- Invest in Alamo has raised about \$10,000 so far. You can contribute via cash or check or online. All families that contribute will receive an Alamo tote bag.
- Square 1 Art – We have achieved 100% participation from all classrooms. Tal will be mailing in the art this week and we should have stickers and order forms back by 10/26. Then, students will have two weeks to order so that items can be received before the holidays.
- Count Me In – Thank you to Paulina for all her hard work in promoting CMIs. At the Back to School Picnic, there were many different CMIs that families could sign up for and more than 80% of the spots were filled. And, more exciting CMI events will be made available. Look out for the CMI bulletin board, next to the PTA Bulletin Board.

Bylaws (7:49pm) – Ron Rittinger

- Discussion, motion and approval for updated Bylaws.
 - Two “not in favor” votes recognized

Open Discussion

- Sharon Ohlson said she was approached by a parent who was starting her own business and asked if there were any ways to promote her business among Alamo families. There was mention that we could explore a “marketplace” on the website or something else. This idea will be explored by the PTA Executive Committee.
- Mr. Savant mentioned that he could like funding for all 3rd grade classes to attend Mission Science. He will share information and cost with the PTA Executive Committee when he gets it.

Meeting adjourned: 7:56pm.