



ALAMO ELEMENTARY SCHOOL

SAN FRANCISCO, CA

Dear Alamo Families,

Welcome to the 2014-2015 school year! Our PTA theme for this year is “Building Community.” We hope that Alamo can be a place of learning and friendship for our children as well as for us as parents, educators, and other community members!

This year, the Alamo Parent Handbook will be provided to Kindergarten and 1st grade families, as well as the families of all new students. Returning students can find a copy of the handbook online at <http://www.friendsofalamo.org>. Additional hard copies for those without internet access will be available at the school office.

We hope that all the families at Alamo will join the PTA and support our school! The Alamo PTA provides support to Alamo in the following areas:

Community Building

- First Day of School Welcome Back Coffee
- Back to School Picnic
- Annual Halloween Carnival
- Monthly Coffee and Conversation
- PTA Teacher Appreciation Day
- Science Fair
- Talent Show & Grandparents Day
- Count Me In Events

Fundraising

- Annual Spell-a-thon
- Spring Auction and Raffle Fundraiser
- Shop To Earn Fundraising opportunities
- PTA Store and 5th Grade Ice Cream Sales
- Individual Donations and Corporate Matching

School Beautification

- Repaired tiles under play structure and replaced slide
- Acoustical panels in auditorium and sound system
- Installed ceramic tiled trash cans
- Consulted on the Green Schoolyard Project

Classroom Support

- Teacher stipends and grade-wide allotments
- Field trip funds and classroom donations
- Funded 10 Google Chrome Laptops

Enrichment Support

- Physical Education
- Art and Music
- New Library Books and Garden Materials
- Science Materials Manager/FOSS Kit Maintenance
- Staff Professional Growth and Development
- Performing Arts Assemblies

Communication

- Parent Handbook
- Parent Newsletter “Alamo Matters” with Chinese translation.
- Bulletin Boards (PTA, Volunteer, Enrichment, Banners)
- Wednesday envelopes
- School Directory
- Website
- Email group

If you have questions, please email Amy Jang (upnup8@gmail.com) or Susie Legaspi (susie_lee111@yahoo.com), PTA Co-Presidents.

2014-2015 Alamo Elementary School Parent Forms

Please fill out these forms and return to any one of your child(ren)'s teacher (only one form per family is necessary) by **Friday, September 12, 2014**. We would like to see 100% participation from all Alamo families. Please fill out all sections and print clearly in English.

Directory Information		
Parent/Guardian # 1 Name:		
Primary Phone:	Email:	
Parent /Guardian # 2 Name:		
Primary Phone:	Email:	
Student #1 Name:	Teacher:	Grade:
Student #2 Name:	Teacher:	Grade:
Student #3 Name:	Teacher:	Grade:
Student #4 Name:	Teacher:	Grade:
<p>Directory Listings include student's name, parent/guardian name(s), primary phone, and email. Directory information is solely for the use of Alamo staff and families for school related business only. This information will not be distributed to anyone outside of school. If you would like to opt out of or change any part of the directory listing, please indicate below:</p> <p>___ Please exclude the following information: _____</p> <p>___ Please include the following for my child's listing: _____</p> <p>___ Please ADD the emails above to the PTA Email List: ___ Parent/Guardian #1 ___ Parent/Guardian #2</p>		
PTA Membership		
<p>We encourage ALL parents, guardians, grandparents, staff and community members to become PTA members. Our theme this year is Building Community and we hope that all Alamo families will be able to join us! (Memberships expire after one year.)</p>		
PTA Member Name #1: Address: Parent Staff Community (circle one)	___ X \$5/adult = \$_____ (tax deductible)	
PTA Member Name #1: Address: Parent Staff Community (circle one)		
<input type="checkbox"/> I do not want to join the PTA but want to receive Alamo-related emails and announcements.		
Invest in Alamo		
<p>Each year, we need families to financially support key programs at our school. There are a variety of ways you can help out. Some people make annual contributions in a lump sum. Some prefer to spread their contributions over the course of a year. Online and monthly contributions can be conveniently made at www.friendsofalamo.org/invest. Please ask us about employee matching.</p> <p>Many of our contributions last year ranged from \$350 to \$1,500. These levels are simply suggestions to provide some guidance, but please feel free to contribute less or more depending on your family's financial situation.</p>		
<input type="checkbox"/>	I have enclosed a check in the amount of \$_____	
<input type="checkbox"/>	I have contributed via credit card online in the amount of: \$_____	Lump Sum \$_____
<input type="checkbox"/>	I plan to contribute via credit card online in the amount of: \$_____	Monthly Contribution \$_____/month for ___ months
<input type="checkbox"/> I would like more information before contributing.		
<input type="checkbox"/> I will not be able to contribute to the Invest in Alamo program this year.		

Volunteer Interest Form

Please also include grandparents, other relatives, or friends who might be interested in helping out at Alamo. Any amount of help you can give is appreciated! Volunteers can give their time at school or at home and for as little or as much time as they can. We hope that each family can select at least one activity or role

I am interested in being a Room Parent for Room/s # _____

I am interested in volunteering in Teacher/Room/s # _____

I am interested in being a PTA Class/Grade Liaison to communicate between the PTA to my class/grade

I am interested in being a Room Parent to the PE teacher

I am interested in being a Room Parent to the Music Teacher/Chorus

I am interested in helping with the following activities. Please mark all that interest you

School Support

- After School Programs
- Art projects
- Beautification (Indoor/Outdoor)
- Coordinating Assemblies/Special Performances
- Gifted and Talented Education (GATE) Program
- Emergency Preparedness
- Library (Year Round)
- Science Enrichment (Education Outdoors)
- Science Materials Manager (FOSS)
- Tutoring (specify subject _____)
- Wednesday Envelopes

Community Events

- Alamo Eats Out Nights
- Back-to-School Picnic
- "Coffee and Conversation"
- Count-Me-In Events
- Halloween Carnival (Fall)
- Sports Basement Night

Special Events

- Literacy week (Spring)
- Author day (Spring)
- Book Exchange (Spring)
- Read Across America (Spring)
- Science Fair (Spring)
- Grandparents Day (Spring)
- Talent Show (Spring)
- Teacher Appreciation Week (Spring)

Committees Still Needing a Co-Chair

- Halloween Carnival (Fall)
- Parent Volunteer Coordinator
- Spring Auction and Raffle Fundraiser
- Alamo PTA Store
- New Website/Electronic Communications Enhancement Project

Talents/Skills/Expertise/Interest

- Art
- Cooking/Baking
- English/Literature/Literacy
- Gardening
- Emergency Preparedness/NERT Certification
- Math
- Music
- Photography/Video
- Science

Fundraising

- Alamo PTA Store
- Coordination with local businesses
- Database Management
- Grant Writing
- Letter Writing and Editing
- Parent Outreach
- Shop-to-Earn Fundraising (e.g. eScrip, Amazon, Target, Shoparoo, Sports Basement, Schoola and BoxTops)

Fundraising Events

- Invest in Alamo
- Spell-A-Thon (Winter)
- Spring Auction and Raffle Fundraiser
 - Solicitation
 - Raffle
 - Online Auction
 - Live Event

Communications

- Alamo Matters contributor/editor
- Copying/Clerical Help
- Electronic Communications (Newsletters, alerts, volunteer requests, Facebook Page, etc.)
- Graphic Design/Flyers/Posters
- PTA Bulletin Board
- Public Relations to Surrounding Community
- Translation (note language _____)
- Web Design and Maintenance

Please enclose form and check payable to "Alamo Elementary School" in attached envelope and:

- Return envelope to PTA drop box in School Office or to your child's teacher
- Or mail to: Alamo Elementary School PTA, 250 23rd Avenue, San Francisco, CA 94121



ALAMO ELEMENTARY SCHOOL

SAN FRANCISCO, CA

親愛的 Alamo 家庭,

歡迎您來到 2014-2015 學年！我們家長教師會今年的主題是“建立社區”。我們希望 Alamo 成為一個我們孩子，家長，教育和社區成員學習和建立友誼的地方！今年，Alamo 家長手冊將提供給幼兒園和一年級的家庭，以及所有新學生的家庭。現有學生可以在 <http://www.friendsofalamo.org> 網上找到手冊的副本。對於那些沒有上網的家庭，將可在學校辦公室領取。

我們希望所有在 Alamo 的家庭將加入家長教師會和支持我們的學校！Alamo 家長會提供在以下幾個方面：

社區建設

- 學校的第一天歡迎咖啡聚會
- 回到學校野餐
- 一年一度的萬聖節嘉年華會
- 每月咖啡和談話聚會
- 家長教師感謝日
- 科學博覽會
- 才藝表演及祖父母節
- “算我一份”活動

籌款

- 年度拼寫馬拉松
- 春季拍賣和抽獎籌款
- 商店賺取籌款機會
- 家長教師會存儲和五年級冰淇淋銷售
- 個人捐款和企業配套

學校美化

- 維修遊樂場地磚和更換兒童滑梯
- 禮堂音響系統吸音板
- 安裝陶瓷瓷磚垃圾桶
- 徵詢綠色校園項目

課堂支持

- 教師津貼和等級範圍內的分配
- 實地考察經費和教室捐贈
- 資助 10 台 Google Chrome 電腦

課後支持

- 體育
- 藝術與音樂
- 新圖書館的書籍和園林資材
- 科學材料經理/開放源碼軟件維護
- 工作人員專業成長與發展
- 演藝大會

通信

- 家長手冊
- 家長通訊“Alamo Matters”有中文翻譯。
- 佈告欄（家長教師會，志願者，課後和旗幟）
- 週三信封
- 學校目錄
- 網站
- 電子郵件組

如果您有任何疑問，請電郵 Amy Jang（upnup8@gmail.com）或 Susie Legaspi（susie_lee111@yahoo.com），家長教師會的聯合主席。

2014-2015 年 Alamo 小學家長表

請填寫以下表格，在星期五，9月12日前提交到你子女中的任何一個老師（每個家庭只要一表單），2014年我們希望看到所有 Alamo 家庭 100% 參與。請填寫所有章节和清晰的英文。

Directory Information 目錄資料		
Parent/Guardian # 1 Name: 家長/監護人 # 1 名稱:		
Primary Phone: 主要電話:	Email: 電子郵件	
Parent /Guardian # 2 Name: 家長/監護人 # 2 名稱:		
Primary Phone: 主要電話:	Email: 電子郵件	
Student #1 Name: 學生#1 名:	Teacher: 教師	年級:
Student #2 Name: 學生#2 名:	Teacher: 教師	年級:
Student #3 Name: 學生#3 名:	Teacher: 教師	年級:
Student #4 Name: 學生#4 名:	Teacher: 教師	年級:
<p>目錄列表包括學生的姓名，家長/監護人姓名，電話和電子郵件。使用目錄完全是為了 Alamo 的工作人員和家屬對學校的相關業務而已。這些信息將不會被分配給校外任何人。如果您想選擇退出或改變任何部分，請在下面註明：</p> <p>請排除下列信息: _____</p> <p>請包括以下我孩子的信息: _____</p> <p>請加上上述郵件到家長教師會的電郵名單: ____家長/監護人 #1 ____家長/監護人 #2</p>		
PTA Membership 家長教師會會籍		
<p>我們鼓勵所有的家長，監護人，祖父母，工作人員和社區成員成為家長教師會的成員。今年我們的主題是建立社區，我們希望所有 Alamo 的家庭將能加入我們的行列！（會籍一年後到期。）</p>		
家長教師會會員名稱 # 1: 地址: 家長 社區 工作人員 (劃圈)	____ x \$5 /成人=\$____ (可扣稅)	
家長教師會會員名稱 # 2: 地址: 家長 社區 工作人員 (劃圈)		
<input type="checkbox"/> 我不想參加家長會，但希望接收 Alamo 相關的電子郵件和公告。		
Invest in Alamo 投資 Alamo		
<p>每一年，我們需要 Alamo 家庭提供財政支持重點項目。在我們的學校，有多種方式可以幫忙。有些人一次一筆做了捐款。有些人喜歡一年隔開捐款。在網上每月捐款可在 www.friendsofalamo.org/invest 方便地進行。過去的一年，我們的捐款範圍從\$350至1500美元。這些級別只是簡單的建議，提供一些指導，請根據您家庭的財務狀況決定作出多少。</p>		
<input type="checkbox"/> 我隨信附上一張支票為 \$金額 ____		
<input type="checkbox"/> 我已經通過信用卡在網上的金額貢獻: \$ ____		一筆 \$ ____
<input type="checkbox"/> 我打算通過信用卡在網上貢獻: \$ ____		每月供款 \$ ____ /月 ____ 個月
<input type="checkbox"/> 捐款之前，我想了解更多的信息。		
<input type="checkbox"/> 我將不能夠在今年作出捐款投資於 Alamo。		

Volunteer Interest Form 志願意向表

請包括祖父母，其他親戚或朋友，誰可能有興趣幫忙 Alamo。志願者可以在學校或家裡幫忙。我們希望每個家庭都可以選擇至少一個活動或角色。

<input type="checkbox"/> 我感興趣是一個課堂助理 (room parent)# _____	
<input type="checkbox"/> 我感興趣在一個老師助理/課堂# _____	
<input type="checkbox"/> 我感興趣的是一個課堂與家長之間的溝通	
<input type="checkbox"/> 我感興趣的是一個體育老師助理	
<input type="checkbox"/> 我感興趣的是一個音樂教師助理	
<input type="checkbox"/> 我有興趣幫助以下活動。請標記所有你感興趣的	
學校支援 <input type="checkbox"/> 課外活動 <input type="checkbox"/> 藝術項目 <input type="checkbox"/> 美化 (室內/室外) <input type="checkbox"/> 協調大會/特別演出 <input type="checkbox"/> 資優教育課程 <input type="checkbox"/> 應急準備 <input type="checkbox"/> 圖書庫 <input type="checkbox"/> 科學課外活動 (教育戶外) <input type="checkbox"/> 材料科學管理器 (FOSS) <input type="checkbox"/> 輔導 (指定學校課 _____) <input type="checkbox"/> 週三信封 社區活動 <input type="checkbox"/> 外食夜 <input type="checkbox"/> 回到學校野餐 <input type="checkbox"/> “咖啡和談話” <input type="checkbox"/> 算我一個活動 <input type="checkbox"/> 萬聖節嘉年華會 (秋季) <input type="checkbox"/> Sports Basement 購物夜 特別活動 <input type="checkbox"/> 識字週 (春夏) <input type="checkbox"/> 作者日 (春季) <input type="checkbox"/> 書本交易 (春季) <input type="checkbox"/> 閱讀橫跨美國 (春季) <input type="checkbox"/> 科學博覽會 (春季) <input type="checkbox"/> 祖父母節 (春季) <input type="checkbox"/> 才藝表演 (春季) <input type="checkbox"/> 謝師週 (春夏) 委員會仍然還需要一聯席主席 <input type="checkbox"/> 萬聖節嘉年華會 (秋季) <input type="checkbox"/> 家長義工協調員 <input type="checkbox"/> 春季拍賣和抽獎籌款 <input type="checkbox"/> Alamo 家長教師會商店 <input type="checkbox"/> 新網站/電子通訊增值計劃	天賦/技能/專業/興趣 <input type="checkbox"/> 藝術 <input type="checkbox"/> 烹飪/烘烤 <input type="checkbox"/> 英語/文學/識字 <input type="checkbox"/> 園藝 <input type="checkbox"/> 應急準備/ NERT 認證 <input type="checkbox"/> 數學 <input type="checkbox"/> 音樂 <input type="checkbox"/> 攝影/視頻 <input type="checkbox"/> 科學 籌款 <input type="checkbox"/> Alamo 家長教師會商店 <input type="checkbox"/> 協調本地企業 <input type="checkbox"/> 資料庫管理 <input type="checkbox"/> Grant 寫作 <input type="checkbox"/> 書信寫作和編輯 <input type="checkbox"/> 家長外展 <input type="checkbox"/> 商店賺取籌集資金 (如 eScrip, Amazon, Target, Shoparoo, Sports Basement, Schoola 和 BoxTops) 籌款活動 <input type="checkbox"/> 投資於 Alamo <input type="checkbox"/> 拼寫馬拉松 (冬) <input type="checkbox"/> 春季拍賣和抽獎籌款 <input type="checkbox"/> 徵集 <input type="checkbox"/> 抽獎 <input type="checkbox"/> 網上拍賣 <input type="checkbox"/> 現場活動 通信 <input type="checkbox"/> Alamo Matters 編輯 <input type="checkbox"/> 複製/助理幫助 <input type="checkbox"/> 電子通訊 (通訊, 警報, 志願者請求, Facebook 專頁等) <input type="checkbox"/> 平面設計/傳單/海報 <input type="checkbox"/> 家長佈告欄 <input type="checkbox"/> 社區公共關係 <input type="checkbox"/> 翻譯 (注語 _____) <input type="checkbox"/> 網頁設計與維護

請附上表格及支票，抬頭為 “Alamo Elementary School”：

- 請把回郵信封提交致在學校辦公室或你孩子的老師
- 或郵寄至: Alamo Elementary School PTA, 250 23rd Avenue, San Francisco, CA 94121